

Winter 2024
School of Pharmacy
Graduate Assistantship

Graduate Assistantship shall be a contractual agreement between the University and a full-time graduate student for a specified number of hours of teaching support and/or research support delivered over the course of the semester.

A standard graduate assistantship shall consist of 60 hours of work within a 14 week period in a semester at \$24.93 per hour. The University may assign graduate assistantships of fewer or greater than 60 hours per semester.

Graduate students interested in recruitment as a Graduate Assistant (TA) in Winter 2024 semester should:

- Submit a letter of intent
- Submit a short CV
- **Include course number**
- **Include course name**

To the Office of the Dean, Attn: Ms. Sharon Tucker (sharont@mun.ca) emphasising on their qualifications.

These positions are covered by a Collective Agreement between TAUMUN and Memorial University of Newfoundland.

**The deadline for submission of the letter of intent is
November 24, 2023**

Pharmacy Skills, Pharmacy Practice, and Patient Care

Pharmacy 2251

Pharmacy 3251

Pharmacy 4251

Pharmacy 5251

2 TA Unit (60 hours each) = 120 hours

NOTE: requesting 2 x 60 hours TA's to support the 4 skills courses

In coordination with the course coordinators, the successful applicant will be responsible for support in the following courses: Pharmacy 2251, Pharmacy 3251, Pharmacy 4251 and Pharmacy 5251.

DUTIES

Exam and lab invigilation/supervision, marking and assessment of lab activities/OSCE's, role-playing, helping with exam set-up (i.e. ~30 minutes prior to start time), coordinating the flow of students during exam/labs (e.g. controlling timers and buzzers), exam/lab clean-up (e.g. replace products/books in the lab) and other duties as required.

HOURLY WORK ASSIGNMENTS

The majority of activities and labs will take place during the Pharmacy Practice/Skills courses in the professional practice laboratory. TA support is usually required for ~6-7 hours a day, and may occur during any day of the work week. Assistance with final exams during exam week is also a requirement

QUALIFICATIONS

The successful applicant should be able to work independently, require minimal instruction and be reliable (i.e., prepared for labs, arriving on time). Previous experience or familiarization with Pharmacy Practice/Skills courses is an asset. Preference will be given to individuals with education/experience as a pharmacist.

Anatomy & Physiology II Pharmacy 2003

2 TA Unit (40 hours each) = 80 hours

DUTIES:

Two anatomy teaching assistants are needed to facilitate lab sessions and grade lab reports.

1. Facilitate and provide directions to students during lab sessions
2. Answer student questions
3. Grade all handouts/worksheets associated with lab

Total hours = 80

The lab meets from 2:00 – 4:00 p.m. on Fridays for a total of 8 weeks across the semester.

QUALIFICATIONS:

The applicants must demonstrate they have knowledge of human anatomy through relevant training or coursework. Students with a background in medicine, kinesiology, biology, biochemistry or related areas are encouraged to apply.

**Pharmaceutics II
Pharmacy 2202**

1 TA Unit (60 hours)

DUTIES:

Correction of lab handouts, rubrics provided for each week. Minimal supervision of the undergraduate students in laboratory work. Specific responsibilities will vary depending on the weekly requirements of the laboratory. Exam invigilation may be required for this course (Pharmacy 2202) and others throughout the department as required.

QUALIFICATIONS:

A graduate or undergraduate students with previous experience in the pharmaceutics course would be an advantage.

**Medicinal Chemistry
Pharmacy 3825**

1/2 TA Unit (30 hours)

DUTIES:

Assisting in the preparation of assignments or exam questions.
Assisting in the invigilation of mid-term and final exams
Assisting in grading some of the exam or assignment questions
Reporting the students' exam(s) marks to the lecturer within four days after the examination date.

QUALIFICATIONS:

Graduate students in Chemistry, Biochemistry or Pharmacy in their 2nd year or higher are welcome to apply. The applicant must have a solid and in-depth understanding of organic/medicinal chemistry and biochemistry of drugs' mechanism of action, as well as the mechanism of various metabolic reactions. The individual is expected to be detail orientated and a well-organized professional.

**Pharmacokinetics
Pharmacy 4820**

1/2 TA Unit (30 hours each) = 30 hours

DUTIES:

Help with answers to questions, marking and invigilation

QUALIFICATIONS:

Prior experience as a Teaching Assistant the in course and pharmacokinetics background.

**Leadership & Health Promotion
Pharmacy 3410**

1 TA Unit (60 hours)

DUTIES:

In coordination with the course coordinator, the Teaching Assistant will be responsible for supporting the 2nd year pharmacy leadership and health promotion course. This will include activities such as grading, entering content in Brightspace, helping organize the health fair, providing feedback on presentations and activities, correcting assignments and reviewing student self-reflections.

QUALIFICATIONS:

The successful Teaching Assistant should be able to work independently, require minimal supervision, be reliable and be familiar with use of technology (e.g., Microsoft Word, PowerPoint, Brightspace). Preference will be given to those with education/experience in pharmacy or other health fields. Experience/education in leadership, health promotion, or advocacy would be considered an asset.